

# BLANKET PURCHASE ORDER

## STATE OF MARYLAND

\*\*\*\*\* STATE OF MARYLAND \*\*\*\*\*

**BPO NO:** 001B0600326

**PRINT DATE:** 11/02/21

**PAGE:** 01

### SHIP TO:

AS SPECIFIED ON INDIVIDUAL ORDERS

### VENDOR ID:

CATO INC  
P O BOX 1030  
1004 PARSONS RD  
SALISBURY, MD 21803-1030  
(410 )546-1215

### REFER QUESTIONS TO:

KIMBERLY HACKETT  
(410 )767-0788  
KIMBERLY.HACKETT@MARYLAND.GOV

### ITB:

**EXPR DATE:** 01/31/22  
**POST DATE:** 04/08/20

**DISCOUNT TERMS:** . NET 30 DAY  
**CONTRACT AMOUNT:** 150,000.00

### TERMS:

ARTICLES HEREIN ARE EXEMPT FROM MARYLAND SALES AND USE TAXES BY EXEMPTION CERTIFICATE NUMBER 3000256-3 AND FROM FEDERAL EXCISE TAXES BY EXEMPTION NUMBER 52-73-0358K. IT IS THE VENDOR'S RESPONSIBILITY TO ADVISE COMMON CARRIERS THAT AGENCIES OF THE STATE OF MARYLAND ARE EXEMPT FROM TRANSPORTATION TAX.

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STATEWIDE CONTRACT FOR BULK PROPANE GAS  
FOR

REGIONS: CENTRAL MARYLAND, NORHTERN MARYLAND, WESTERN MARYLAND,  
EASTERN SHORE, SOUTHERN MARYLAND, GREATER WASHINGTON, DISTRICTS  
1, 2, 3.

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THIS IS A STATEWIDE CONTRACT FOR BULK PROPANE GAS FOR THE STATE OF  
MARYLAND FACILITIES.

THIS IS THE FINAL RENEWAL OPTION AGAINST CONTRACT 001B9400389,

CONTRACT TERM: MAY 01, 2020 THROUGH JANUARY 31, 2022 WITH THE SAME  
TERMS, CONDITIONS AND PRICE.

VENDOR: CATO INC.  
VENDOR CONTACT: PHIL TONELLI  
VENDOR NUMBER: 410-546-1215  
VENDOR EMAIL: PHILT@CATOINC.COM

### MAINT/REPAIRS:

VENDOR MUST BE ABLE TO ENSURE EMERGENCY RESPONSE TO THE STATE  
LOCATIONS AT ALL TIMES, INCLUDING AFTER HOURS AND WEEKENDS, BY  
QUALIFIED PERSONNEL WITHIN FOUR (4) HOURS FROM THE TIME THE REQUEST

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### TERMS (cont'd):

IS MADE BY THE STATE. ROUTINE REPAIRS WILL BE SCHEDULED DURING WORKING HOURS, (M-F 8AM-4PM) WITH AT LEAST 24HR NOTICE IN ADVANCE. VENDOR WILL BE REQUIRED TO GIVE THE STATE A NAME AND PHONE NUMBER OF A QUALIFIED PERSON WHO CAN BE REACHED AFTER HOURS AND ON WEEKENDS TO PROVIDE EMERGENCY REPAIRS OR DELIVERY OF PROPANE.

PRODUCT ACCEPTABILITY SHALL BE A SOLE DISCRETION OF THE STATE OF MARYLAND. STATE OF MARYLAND SHALL BE THE SOLE JUDGE OF WHAT IS AN "APPROVED EQUAL". ANY PRODUCT DELIVERED AS A RESULT OF THIS AWARD WHICH DOES NOT MEED THE SPECIFICATIONS OR IS OTHERWISE FOUND TO BE DEFECTIVE, SHALL BE REJECTED AND RETURNED AT THE VENDOR'S EXPENSE FOR REPLACEMENT OR CREDIT.

FOLLOWING DELIVERY AND ACCEPTANCE OF ALL PRODUCTS, CATO INC. SHALL SUBMIT AN ORGINAL INVOICE TO THE ORDERING AGENCY. REQUIREMENTS CONTRACT FOR SUPPLYING THE USING AUTHORITY WITH THEIR NEED FOR THE FOLLOWING ITEM(S) FOR THE CONTRACT PERIOD SPECIFIED.

RELEASES SHALL BE MADE AS REQUESTED BY THE USING AUTHORITY ON AN "AS REQUIRED" BASIS.

### PAYMENT:

PAYMENT TERMS TO BE NET, 30 DAYS. THE CONTRACTOR SHALL SUBMIT AN INVOICE TO AGENCY NO LATER THAN 15 DAYS AFTER DATE OF DELIVERY. ALL PRICES ARE TO BE DELIVERED F.O.B. CUSTOMER'S TANKS. PRICE LISTE ON THE CONTRACT INCLUDES ALL FIXED COSTS PER GALLON FOR FURNISHING AND DELIVERING THE PROPANE TO THE LOCATIONS.

THE VENDOR MUST COMPLY WITH ALL FEDERAL AND STATE OSHA REGULATIONS, THE STATE OF MARYLAND PROCUREMENT REGULATIONS IN EFFECT AT THE TIME OF CONTRACT AWARD.

A REPORT MUST BE FURNISHED BY THE VENDOR EVERY THREE (3) MONTHS DETAILING THE PURCHASE OF ALL ITEMS ON THE CONTRACT. FORMAT SHALL BE AT VENDORS OPTION PROVIDING THAT , AS A MINIMUM, THE REPORT REFLECTS THE CONTRACT NUMBER, CONTRACT ITEM NUMBER, THE DOLLAR VOLUME PURCHASED OF EACH ITEM, AGENCY IDENTIFICATION, AND THE CONTRACT TOTAL. THE REPORT MUST BE FILED WITHIN THIRTY (30) DAYS AFTER THE END OF EACH REPORTING PERIOD. ANY EXCEPTION TO THIS MANDATORY REQUIREMENT MAY RESULT WITH THE MINIMUM REQUIRED INFORMATION MAY ALSO NEGATE ANY CONTRACT EXTENSION CLAUSES.

VENDOR MUST INCLUDE THE 9-DIGIT ZIP CODE OF COMPANY ADDRESS ON ALL INVOICES. FAILURE TO DO SO MAY RESULT IN DELAY OF PAYMENT.

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**TERMS (cont'd):**

THE DEPARTMENT OF GENERAL SERVICES "TERMS AND CONDITIONS" FOR  
COMMODITY CONTRACTS OVER \$25,000" AND ALL SPECIFICATONS, TERMS AND  
CONDITIONS OF SOLICITATION #001IT820173/MDDGS31024758 HEREIN BY  
REFERENCE.

<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>		
0001	40503-507507	GL	.5900		

PROPANE GAS BULK  
AVIATION SALISBURY  
HEATING  
5286 LEAR JET WAY  
SALISBURTY  
21901  
2 TANKS  
1,000 GAL EA

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0002	40503-507507	GL	.5900		
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PROPANE GAS BULK  
10323 OCEAN GATEWAY  
BERLIN  
21811  
2 TANKS  
500 GAL

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<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>	
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0003	40503-507507	GL	.5900	
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PROPANE GAS BULK  
2954 OLD RTE. 50  
CAMBRIDGE  
21613  
2 TANKS  
2000 GAL EA

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0004	40503-507507	GL	.5900	
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PROPANE GAS BULK  
PROPANE GAS BULK  
10980 MARKET LANE  
PRINCESS ANNE  
21853  
2 TANKS  
830 GALLONS - DISTRICT 1

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0005	40503-507507	GL	.5900	
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PROPANE GAS BULK  
PROPANE GAS BULK  
5603 MARKET SREET  
SNOW HILL 21863  
3 TANKS  
4000 GALLONS - DISTRICT 1

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0006	40503-507507	GL	.5900	
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PROPANE GAS BULK  
PROPANE GAS BULK  
508 CAROLINE STREET  
DENTON  
21629  
1 TANK  
1000 GAL - DISTRICT 2

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END OF ITEM LIST

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**TERMS (cont'd):**

\*\*\*\*\* LAST PAGE \*\*\*\*\*

**AUTHORIZED BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

BUYER AUTHORIZED DESIGNEE